



Ontario
Rett Syndrome
Association
Building Healthy Tomorrows

Fundraising Agreement Form

Individual/Group/Organization Organizing Event:

Contact Person:

Address:

City:

Province:

Postal Code:

Phone:

Email:

Event Name:

Event Location:

Event Date/Time:

Event Website (if applicable):

Social Media Platforms for Event (if applicable):

Please provide a brief description of the event:

Please describe the fundraising components of the event (tickets sales, raffle, auction etc.):

Which other organization(s) will benefit from the fundraising of this event?

What percentage of revenue will O.R.S.A. receive?

Will this event be open to the public?

Will this be, or is this, an annual event?

Why have you decided to fundraise for O.R.S.A.?



Please check the following types of support you will require from O.R.S.A.?

A Letter of Support that validates the authenticity of the event for one year.

Advertising of the event on social media (as time permits).

O.R.S.A. promotional items (brochures, pens, etc.) (subject to availability). Quantity:

O.R.S.A. Board Member to attend event (subject to availability).

O.R.S.A. official logo (**Material to be approved by O.R.S.A. before printing, publishing, broadcasting etc.**).

Official tax receipts for donations of money and gifts-in-kind (\$20 minimum).

“Thank you” letters to donors (addresses must be provided).

Other:

I understand that:

- It is my responsibility to obtain any necessary licenses, permits, and insurance required for the event.
- All promotional materials using O.R.S.A.’s name, logo, or likeness must be approved by O.R.S.A. prior to publication or posting on Social Media.
- O.R.S.A. will not assume legal or financial liability for the event and is not responsible for any damages that may occur to any property or any personal injury.
- O.R.S.A. reserves the right to review financial statements and internal controls of the event prior to issuing tax receipts and at the request of our auditors.
- I will donate the noted % of net revenue as outlined in the above document, along with a brief event report, within 60 days of the event.

Signature of Applicant

Date

For Use By O.R.S.A.

Date Received:

Date Approved:

Approved By (Signature)

Approved By (Print)